

Kingsbridge Vintage Bus Day – roles & responsibilities

The following outlines key aspects but please be prepared to turn your hand to whatever may be required for safety and to help the day run smoothly for passengers and participants.

Listing of vehicles sequences are on website and printouts will be provided in packs on the day together with names / mobile numbers for personnel and crews.

Bus Station

Lead – Mel Williams, plus

Caroline Spurr

Ben Clapp

Ben Bartram (10.00-11.30)

John Handford (12.30-14.00)

Jonathan Radley (15.00-17.00)

Roger Pinder – calling out services

Ensuring flow of arriving and departing vehicles utilising space around Stagecoach & Tally Ho services.

Checking off arriving / departing vehicles.

Despatch arriving vehicles to appropriate layover and reminder of next duty.

Monitoring bus station entrance so vehicles are directed appropriately and care is taken of pedestrians crossing the entrance.

Liaising with Roger to call out services.

Overseeing boarding / disembarking (managed by conductors)

Jades

Amyas Crump and DD2 – Tim Riley / Andrew Higgs

We have permission from Jades and the vets who now sublet the front apron to use it on Saturday 20th. Vet's staff are to be told not to park there.

Friday evening – cones and notices on front apron of Jades and, as far as possible parking layby opposite.

Saturday 8am – Amyas to ensure people don't park despite signs and to bag space in layby if it becomes free.

DD2 arrival – Tim / Andrew to take over monitoring parking. Once buses start to join the territory seems to have been claimed.

At end of day – DD2 to bring back cones / notices etc.

Tally Ho

Peter Snowden

Charlie Williams (10.30-13.00)

Paddy Ford Copham (13.00-14.30)

PS to contact Bus Station team if additional resource required.

Check and photograph any outstanding items – 90% in. Send on to HB after event.

Hand out packs to those arriving direct to Tally Ho.

Direct parking up (each vehicle will have conductor/banksperson) – noting departure time for next service.

Monitor timely despatch – chase crews if necessary.



Break room and toilets will be open for bus day crews.

Tally Ho have designated green area for parking – other areas are closed off for safety purposes. No parking on the wash bay, fuel pump and staff parking area (top red).

Service buses will park in the engineering area (lower red) so access must not be blocked. Some private hire coaches will be in the coach parking area so access for them needs to be clear.

Aveton

Linda and Fraser Clayton

Kevin Cripps

Ensure vehicles get away on time and help with any issues.

Ensure buildings (particularly accommodation and barn) are locked up before departure.

Programme sellers

Jenny Snowden

Jeff & Elizabeth Jones

Trust stand crew

Glyn Clavert

Richard Kemble

Note programmes are not a condition of travel but we want to encourage purchases to help support the work of the Trust. They can be sold in the general pedestrian area in the bus station. They must not be sold on the vehicles so there can be no association with a bus trip.

Programmes are £7 – the same as last year.

There will be small float bags available from the Trust stand. Andy Richaings and Helen will have readers for card payments.